

Mini-Research Paper Revision Checklist

Title

- ☐ Contains both the animal's common name and scientific name
- ☐ Scientific name is in *italics*
- ☐ Is a phrase
- ☐ Is 12 font, Times New Roman, 2.0 spaced
- ☐ No bold/underline

Topic Sentence

- ☐ Each paragraph has one
- ☐ Is the 1st line of the paragraph
- ☐ States the main topic of the paragraph
- ☐ Is written in 3rd person
- ☐ Doesn't sound just like the other topic sentences/doesn't sound repetitive

Body Paragraphs

- ☐ Are long enough (5-8 sentences)
- ☐ Contain all required information
 - Specific Type of Reproduction
 - Class of Mating System
 - Mate Attraction/Selection
 - Reproduction Statistics (age, number of young, gestation)
 - Where young are born/hatched
 - Precocial? Altricial?
 - Type of Development
 - Growth Information/Statistics
 - Juvenile Characteristics
 - Parental Care?
- ☐ Are written in 3rd person
- ☐ Correct In-text citations

Using quotes

- ☐ Includes works cited
- ☐ Includes page #'s correctly when appropriate

DELETE THESE NOW!!

From Near Your Quotes

- ☐ In that quote
- ☐ This quote says
- ☐ This is a perfect example
- ☐ For example
- ☐ This in an example

From Topic Sentence

- ☐ I'm going to talk about
- ☐ In this paper
- ☐ I will be explaining
- ☐ This paper will
- ☐ Have you ever...
- ☐ My topic is
- ☐ Don't start with a yes/no question
- ☐ Imagine

From Anywhere in this Paper

- ☐ You/I/We/Our/Us/Me/My
- ☐ EXCLAMATION POINTS!!!! (you get one per paper)
- ☐ Well,
- ☐ Starting sentences with "So," "And," or "But"
- ☐ I think
- ☐ I feel
- ☐ I believe
- ☐ In my opinion
- ☐ "thing" or "stuff"
- ☐ "it is," "it was," "to be," ect.

Works Cited Page

- ☐ "Works Cited" is centered at the top of its own page (still part of the paper)
- ☐ All sources are correctly referenced & cited

APA Format (including title, headers & works cited page)

- ☐ 12 font
- ☐ Times New Roman Font
- ☐ Double-spaced
- ☐ Correct length
- ☐ Each paragraph indented ½ inch
- ☐ Page #'s top right corner
- ☐ No page # on title page
- ☐ Correct header on title page (Running head: TITLE OF PAPER)
- ☐ Correct header on all other pages (TITLE OF PAPER)
- ☐ Title & Works Cited pages also double spaced
- ☐ **NO BOLD**
- ☐ All scientific names are *italicized*
- ☐ Space between paragraphs is the same as space between lines
- ☐ Fixed spelling errors
- ☐ Fixed word usage errors (their, there, they're, etc.)
- ☐ Fixed grammatical errors

Voice/Style

- ☐ Doesn't use street/text/internet language
- ☐ Checked for confusing wording
- ☐ Checked for repeated words/phrases
- ☐ Uses a variety of sentence structure
- ☐ Checked for repeated conjunctions (for, and, nor, but, or, yet, so, because, since, while, although, etc)
- ☐ Present tense
- ☐ I read my paper out loud one time to make sure the words flow and make sense.
- ☐ The paper is in 3rd PERSON!!